

WSC ADVISORY #2023-007
APD ICONNECT PROVIDER SELECTION PROCESS FOR RESIDENTIAL PLANNING
ACTION REQUIRED

EFFECTIVE DATE: AUGUST 9, 2023

As referenced in [WSC ADVISORY #2023-005 APD ICONNECT UPCOMING NEW SYSTEM FUNCTIONALITY AND GO-LIVE FOR WSCS](#), the Agency for Persons with Disabilities (APD) is excited to announce new functionality that will be in APD iConnect effective August 21, 2023. APD will launch the following workflows which involve Waiver Support Coordinators (WSCs) beginning August 21, 2023:

- Employment Services
- Residential Planning
- ICF Transitions

Provider Selection Process for Residential Planning

WSCs are responsible for entering provider selections for all individuals currently residing in APD licensed homes beginning on **August 21, 2023**, and completing these selections by close of business **August 28, 2023**.

To ensure that residential referrals are accurate, it is critical for WSCs to begin entering Provider Selections in APD iConnect for all individuals residing in APD licensed homes. WSCs will be required to maintain accurate provider selections for individuals residing within APD licensed homes, including the corresponding bed selections.

WSCs must add these licensed homes using APD iConnect to the Provider Selection tab for consumers served by the WSCs. When a consumer selects a change in living setting, the WSC is also responsible for deactivating Provider Selection records from the previous provider.

Review the resources in the [APD iConnect WSC Library](#) for details on how to complete the Provider Selection process. Please reference the [Residential Planning Training Manual](#) for step-by-step instructions.

WSCs are encouraged to review the APD iConnect FAQ for additional information beyond the eLearning resources: <https://apd.myflorida.com/waiver/iconnect/faq/faqlanding.htm>

WSCs who have any functionality or training questions can contact their Regional APD iConnect Trainer.